

Name of Notification 届出種類	Submission Period 届出期間	Who need to report (*1) 届出人 (注1)	What to bring 届出に必要なもの
<p>Moving-in (Other municipality ➡ Misato City)</p>	<p>Within 14 days from the day you moved in</p>	<p>The person him-/herself or a family member in the same household</p>	<ol style="list-style-type: none"> 1. ID of the person who comes to the service counter of municipal office 2. Name seal 3. Certificate of Moving-out (issued by your previous municipality *2) 4. Individual Number (<i>My Number</i>) Card, Basic Resident Registration Card (If you have one) 5. Health insurance card, bank card or passbook (only a parent of a child who is before graduating junior high school) 6. Residence Card etc. (*3) (for foreign nationals) *Please bring your passport if you have one. 7. A document proving the relationship to the householder (If any one of your family member has foreign nationality) (*4)
<p>Moving-out (Misato City ➡ Other municipality)</p>	<p>Before moving in to your new address or within 14 days after you moved out</p>	<p>The person him-/herself or a family member in the same household</p>	<ol style="list-style-type: none"> 1. ID of the person who comes to the service counter of municipal office 2. Name seal 3. Individual Number (<i>My Number</i>) Card, Basic Resident Registration Card (If you have one) 4. National Health Insurance card (If you are insured) 5. Latter-stage Medical Care Insurance card (If you are insured) 6. Long-term Nursing Care Insurance certificate (If you are insured) 7. Eligibility Certificate of Medical Expenses Subsidy for Children (If you are beneficiary) 8. Seal registration card (If you have registered) 9. Residence Card etc. (If you are foreign nationals) *Please bring your passport if you have one.
<p>Change of Address (Misato City ➡ Misato City)</p>	<p>Within 14 days after you changed address</p>	<p>The person him-/herself or a family member in the same household</p>	<ol style="list-style-type: none"> 1. ID of the person who comes to the service counter of municipal office 2. Name seal 3. Individual Number (<i>My Number</i>) Card, Basic Resident Registration Card (If you have one) 4. National Health insurance card (If you are insured) 5. Latter-stage Medical Care Insurance card (If you are insured) 6. Long-term Nursing Care Insurance certificate (If you are insured) 7. Eligibility Certificate of Medical Expenses Subsidy for Children (If you are beneficiary) 8. Residence Card etc. (If you are foreign nationals) *Please bring your passport if you have one.

*1: If an avoidable case occurs and a proxy (neither a person to be registered nor a member of the same household) takes any of the above mentioned procedures, he/she must bring a 'letter of proxy'.

*2: A Certificate of Moving-out is a document issued by the municipality of your previous address when submitting your Moving-out Notification. However, as the Certificate of Moving-out will not be issued to a person to whom the special exception for Moving-in Notification is applied, please bring your Individual Number (*My Number*) Card or a Basic Resident Registration Card with you. Also, if you moving-in from abroad, bring all members who are moving-in need to bring the passport(s) and (if you have a Japan nationality) bring a Certificate of Family Register [All family members] (*Koseki Tohon*) and a Copy of Family Register Attachment (*Koseki-no Fuhyo*) as well.

*3: If you have a passport stating 'Resident Card to be Issued Later', bring the passport.

*4: Please bring an official document that proves the person's relationship to the householder (if not written in Japanese, attach its translation).