

■ Available Certificates and Hours etc. issued from kiosk terminal

キオスク端末で取得できる証明書及び利用時間等

| Available certificates | Hours*1 | Fees | One who can get a certificate issued from the terminal placed on the 1 st floor of Misato City Hall |
|---|---|---------|--|
| Copy of Resident Record (<i>Juminhyo</i>)*2 | 6:30 a.m. - 11:00 p.m. | 300 yen | An applicant him-/herself or a family member of the same household |
| Certificate of Seal Registration (<i>Inkan Toroku Shomeisho</i>)*3 | | | One who registered his/her seal |
| Certificate of Family Register [All records] (<i>Koseki-no Zenbu-jiko Shomeisho</i>)*4 Certificate of Abstract of Family Register [Individual records] (<i>Koseki-no Kojin-jiko Shomeisho</i>)*4 | 9:00 a.m. - 5:00 p.m. (Sunday through Friday except national holidays; however, the service is available if it falls on Sunday.) | 450 yen | One who has the present address and registered domicile in Misato City*5 |
| Copy of Family Register Attachment (<i>Koseki-no Fuhyo</i>)*4 | | 300 yen | |

*1 The service is not available on a day for maintenance and inspection, and during the year-end and New Year holidays (from December 29 to January 3).

*2 A Copy of Resident Record for one who moved out (including a person planning to move out) and for one who died cannot be issued. Also a Copy of Resident Record with the history (*Rireki-tsuki Juminhyo*) or a Copy of pre-revised Resident Record with original source (*Kaisei-hara Juminhyo*) cannot be issued.

*3 You need to present your Seal Registration Card at the service counter of the City Hall, branch office or liaison offices to get the certificates.

*4 You cannot obtain a certificate related to the record of family register of one who has been removed or if the register has been revised.

You can obtain a certificate only for an applicant him-/herself or one who belongs to the same family register.

*5 Prior registration is required to use this service, if you have an address outside of Misato City.