

(Address)
(住所)

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(Name of guardian)
(保護者氏名)

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Name of applicant
child
申請児童名

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Application Checklist
申請確認表

To be entered by Child Care Division
すこやか課記載欄

	Index by reason 事由による指数	Index by priority use 優先利用による指数	Total index 合計指数	One who can accept extended childcare leave 育児休業の延長を許容できる方
FY2026				If you put ○ (circle) here, your will be assessed with zero index point regardless of the points filled in the left column or criteria in the enclosed index points chart sheet.
FY2027				If you put ○ (circle) here, your will be assessed with zero index point regardless of the points filled in the left column or criteria in the enclosed index points chart sheet.

*Your index points may change during the process of examination.
*As the index points chart differs from FY 2026 to FY 2027, your points may vary depending on the fiscal years.

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Interview (Primary application)	A child born from April 2, 2021 to September 1, 2026		☐
	・ Sunday, October 25, 2026- Saturday, October 31, 2026, 9:00 a.m. - 11:00 a.m./ 1:30 p.m. - 3:30 p.m. ・ 5F, <i>Kenko Fukushi Kaikan</i> (Health and Welfare Center) * No reservation required. Be sure to visit during above period. *Please note that the interviews on the last application day (Saturday, October 31) are available only in the morning. *Your child's Mather and Child Health Handbook is needed for the interview. *If you miss the interview, your child is excluded from the examination; therefore, your application itself will be revoked.		
Interview (Secondary application)	A child born from September 2, 2026 to January 1, 2027		☐
	・ Friday, December 25, 2026 - Wendsday, January 6, 2027, 9:00 a.m. - 11:00 a.m./ 1:30 p.m. - 3:30 p.m. ・ 5F, <i>Kenko Fukushi Kaikan</i> (Health and Welfare Center) * No reservation required. Be sure to visit during above period. *Your child's Mather and Child Health Handbook is needed for the interview. *If you miss the interview, your child is <u>excluded from the examination</u>; therefore, <u>your application itself will be revoked</u>.		
For those who meet the relevant condition(s)	A child born on or before September 1, 2026 and applied on or after October 16, 2026		☐
	・ Friday, December 25, 2026 - Wendsday January 6, 2027 From 9:00 a.m. to 11 a.m. From 1:30 p.m. to 3:30 p.m. ・ 5F, <i>Kenko Fukushi Kaikan</i> (Health and Welfare Center) * No reservation required. Be sure to visit during above period. *Your child's Mather and Child Health Handbook is needed for the interview. *If you miss the interview, your child is <u>excluded from the examination</u>; therefore, <u>your application itself will be revoked</u>.		
For those who meet the relevant condition(s)	One who applies for multiple children at the same time:	Please confirm if you have checked the boxes regarding sibling conditions (of 'Preferred conditions' and 'If two or more of your children are admitted to a child care institution in the same month') in the "Application to a child care institution" (light blue document). Please submit one original and one photocopy of each of 'Certificate of employment', 'Certificate of acquisition of childcare leave', and 'Certificate of return to work'.	☐

Enclosed

Documents to be submitted by all applicants	①Application for Approval on the necessity of education/ nursing service			
	②Application for admission to a child care institution (w/ Family background information)	☐		
	③Documents proving your 'Reason for the necessity of childcare service'	Father	Mother	
	Employment	Certificate of employment	☐	☐
		(Executive, Self-employed, Family-employee, Home worker, Contract worker)	☐	☐
		Business license, Report of starting business, Contract documents etc.	☐	☐
	Pregnancy/ Childbirth	A copy of Mother and Child Health Handbook and statement related to pregnancy and childbirth		☐
	Illness/ Disability	Medical certificate/ a copy of Disability certificate	☐	☐
	Long-term/ Nursing care	Statement of long-term care for a relative/ Medical certificate/ a copy of Disability certificate	☐	☐
	Job seeking	Statement on Job seeking activity	☐	☐
	School attendance	Certificate of enrollment/ student ID/ school curriculum	☐	☐
	④Final confirmation regarding 'Application for Approval on the necessity of child education/ nursing service' and 'Application for admission to a child care institution'	☐		
	⑤Questionnaire	☐		
	⑥Application Checklist	☐		
⑦Copies of documents that show the Individual Numbers (My Number) of all cohabitants	☐			
⑧A copy of a document that can verify the applicant's identity	☐			
For those who meet the relevant condition(s)	[Moving-in] A document to determine childcare fee (e.g., Certificate of Taxation)	☐	☐	
	[Foreign national] A copy of Residence Card	☐	☐	
	[Single parent] A document proving that you are a single parent (e.g., Certificate of Medical Expense Subsidy for a Single Parent)	☐	☐	
	[Solo assignment] A copy of Resident Record (only for the person him-/herself), a lease contract of the residence, etc.	☐	☐	
	[Disability] A copy of Disability certificate	☐	☐	
	[Public assistance] A document proving your qualification for public assistance	☐	☐	
	[Using a non-licensed child care institution(s)] Certificate of enrollment, Certificate of return to work	☐	☐	
	[Nursery teacher] A copy of Nursery teacher certificate (nurse's license), a written oath of employment of as a nursery teacher	☐	☐	
	[One who can accept extended childcare leave] A statement on permission to extend childcare leave	☐	☐	

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Check before submission

About the submission documents: please <u>make a photocopy of all documents before submission</u> . Child Care Division will not make photocopies for you.	☐
To prevent postal accidents, please send your documents by registered mail (e.g., 'Letter Pack Light'). Child Care Division does not pay consideration for missing or undelivered documents due to postal accidents or any other reasons.	☐
Unless it is an essential document(s) for your application, the city will not inform you about incomplete or insufficient documents related to additional points to benefit 'Priority Use'.	☐

(Address)
(住所)

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〇—〇—〇misato,Misato-city

(Name of guardian)
(保護者氏名)

JIRO MISATO

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Name of applicant
child
申請児童名

SAKURA MISATO

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