

Sample

**Application for Admission to
a child care institution**(Also doubling as **Family background information**)

施設等利用調整申込書 (兼児童台帳)

利用希望月

市年齢

兄 弟 申 込

有・無

To Mayor of Misato City

I hereby apply for admission to a child care institution
as stated below.

下記のとおり施設等の利用調整を申込みます。

Date (YYYY/ MM/ DD): **2025/ 10 / 15**Name of guardian: **MISATO, Jiro**

保護者氏名

Current address 現 住 所	Misato City Misato ○-○-○	Phone: Home: ○○○(○○○)○○○○ Mobile: ○○○(○○○○)○○○○ (Father) ○○○(○○○○)○○○○ (Mother)
Applicant child 利用希望児童	Name 氏名 MISATO, Sakura	Date of birth 生年月日 YYYY/ MM/ DD: 2021 / 6 / 8
Choice of institution 利用希望施設名	1 st choice 第 1 希望	2 nd choice 第 2 希望
The 4th or further choices of child care institutions 第 4 希望以降の希望の有無	<input checked="" type="checkbox"/> Yes あり / <input type="checkbox"/> No ない, (If you mark in the checkbox 'Yes', fill in the section of 'The 4 th or further choices' on the reverse side. (「あり」に☑ した場合、裏面にご記入ください。)	
Desired period for childcare service 利用希望期間	From (YYYY/ MM/ DD): 2026/ 04 / 01 To (YYYY/ MM/ DD): 2027 / 03 / 31 令和 年 月 1 日から令和 9 年 3 月 31 日まで	
Approval Certificate Number on the necessity of childcare service 支給認定証番号	() *Fill the number if you have already received. 既に保育の必要性の認定を受けている場合にご記入ください。	
If two or more children apply for the childcare service at the same time, (check the applicable box with ☑). 同時に 2 人以上申込みの場合 (該当事項に☑)	[Preferred condition: *Mark any one of following conditions with ☑:] 【希望条件 ※いずれかに☑】 <input type="checkbox"/> Use the childcare service only if all children are admitted to the same institution from the same month. 同時期に同施設でのみ利用希望。 <input type="checkbox"/> Use the childcare service at different institutions if they are admitted from the same month. 同時期であれば別々の施設でも利用希望。 <input type="checkbox"/> Use the childcare service if only one child is admitted and wait for the admission to the same institution until it becomes available. (Examinations for other choices of institutions not desired.) 1 人のみ利用決定した場合、その後は同施設のみ利用希望。(その他希望施設は選考しない。) <input checked="" type="checkbox"/> Use the childcare service even if only one child is admitted. (Use the different institution for the other child(ren) if available.) 1 人でも利用希望。(別々の施設でも利用希望。) ----- [If two or more of your children are admitted to a child care institution in the same month: *Check any one of the following conditions with ☑]: 【同時期に利用決定した場合 ※いずれかに☑】 <input type="checkbox"/> Stick to the order of 'Choice of institution' filled in the application form. 希順位どおりの利用希望。 <input checked="" type="checkbox"/> Use the same institution as the other child(ren) even though your preference is lower in the order of 'Choice of institution'. (Use a different institution available for the other child(ren).) 希望順位を落としても同施設を利用希望。(別々の施設でも利用希望。)	

○Family status

利用希望児童の家庭の状況

	Name 氏名	Relationship 続柄	Date of birth 生年月日 (YYYY/MM/DD)	Disability certificate 障害者手帳	Occupation (in case someone lives separately, fill in address) 職業等(別居の場合は住所を記入)
Family members living together with the applicant child (Including those living apart from family on parent's job assignment and living separately heading to divorce) 児童の家族構成 (単身赴任や離婚前提で別 居の方を含む)	MISATO, Jiro	Father 父	1983 / 03 / 04	Hold / <input checked="" type="radio"/> Not hold	Self-employed
	MISATO, Hana	Mother 母	1983 / 05 / 06	Hold / <input checked="" type="radio"/> Not hold	Company
	MISATO, Momiji	Elder sister	2010/ 11 / 02	Hold / <input checked="" type="radio"/> Not hold	Junior high school
	MISATO, Shiro	Elder brother	2017/ 05 / 01	Hold / <input checked="" type="radio"/> Not hold	xxxElementary
	MISATO, Taro	Grandfather	1956 / 09 / 10	Hold / <input checked="" type="radio"/> Not hold	
	MISATO, Satsuki	Grandmother	1957 / 05 / 07	Hold / <input checked="" type="radio"/> Not hold	
	MISATO, Saburo	Uncle	2002 / 07 / 08	Hold / <input checked="" type="radio"/> Not hold	University students

The 4th or further choices 第4希望以降

The 4 th choice	Tango	The 21 st choice
The 5 th choice		The 22 nd choice
The 6 th choice		The 23 rd choice
The 7 th choice		The 24 th choice
The 8 th choice		The 25 th choice
The 9 th choice		The 26 th choice
The 10 th choice		The 27 th choice
The 11 th choice		The 28 th choice
The 12 th choice		The 29 th choice
The 13 th choice		The 30 th choice
The 14 th choice		The 31 st choice
The 15 th choice		The 32 nd choice
The 16 th choice		The 33 rd choice
The 17 th choice		The 34 th choice
The 18 th choice		The 35 th choice
The 19 th choice		The 36 th choice
The 20 th choice		The 37 th choice